

# Mobile Phones in School – Key Points



Please see the school website for the full detailed policy.

- Any student seen using their mobile phone anywhere on the site during school hours will have their phone confiscated. Phones must not be seen or heard.
- This includes the use of 'Smart' or Apple watches – the use of these is not allowed, when linked to a mobile device, as they are effectively mobile phones and will be treated as such.
- Confiscated phones must be taken to the pastoral administrator in the House or Sixth Form Office where the phone will be secured.
- After the first and second confiscation students will be allowed to collect their phone at the end of the day, after 3:15pm. Parents will be required to collect the mobile phone following the third or subsequent confiscations.
- When a phone is confiscated for a third time parents need to be aware that there may be a time delay before the phone is able to be collected.
- In an emergency situation, if students need to contact home during the school day then they will be permitted to use a phone in the house office only.
- Any instances of student having their phones confiscated will see the incident recorded on a student's record and could lead to further sanctions.
- All headphones, if brought into school must be kept away, in bags. Headphones (including wireless or Bluetooth headphones), if used in school whilst connected to a personal mobile device, will be subject to the same confiscation procedure as a mobile phone. For safety purposes, students should not use their phone to listen to music if they are cycling to school. Students should also be mindful of traffic and dangerous situations if using their phone when walking to and from school.