# Arrangements in the event of School Closure



In the event of an emergency or adverse weather conditions it may be necessary to close the school.

# In the event of a closure before the start of the school day

• A notice will be posted on the school website at approximately 7:00am.

## In the event of a closure part way through the school day

In exceptional circumstance, the school may unfortunately have to close during a school day and where there is doubt as to whether pupils can be returned home later in the day.

- The school will communicate to parents by email and posting on the school website.
- A time will be issued for dismissing students from school, we politely request that parents do not arrive to pick up their child before the advised closure time, unless there are exceptional circumstances.

#### Years 7 & 8

For these students we must have permission for the students to leave the premises, therefore the following procedures will be in place:

- a. An email will be sent to parents to advise school is closing.
- b. Students will have a 20-minute tutor period before being allowed to leave school; this is to allow tutors to check permissions from parents has been granted.
- c. If prior notification has not been granted, students will be given the opportunity to text their parents for permission to leave the premises and return home.

## Years 9 to 13

All these students will be dismissed unless a written request for this not to happen has been received by school from Parents / Carers.

The easiest way to avoid any confusion on the day, is for parents who are happy to give permission for their child to make their own way home to give consent in advance.

Any students who have not received permission by the time of school closure will be asked to wait in the school hall until permission is received. We will supervise students if necessary until the end of the school day.

## PARENT/CARER to sign and complete Combined Consent Form

Please note that the combined consent form will last for the duration of your child's time at Walton High School unless you wish to change them. If so please use a new Combined Consent Form on the school website or from school reception.