October 2022

Dear Parent/Carer

**EDUCATIONAL VISIT TO WALSALL ART GALLERY - THURSDAY 3RD NOVEMBER 2022**

It is proposed to arrange a visit on 3rd November, leaving Walton High School at 9.15am. The predicted time of return is 12.35 pm (Lunch time). The visit is open to students from Year 10 and will support their GCSE coursework. Students will have the opportunity to sketch first-hand from the exhibits.

**On this morning students must attend their tutor period as normal, then meet outside the sixth form centre at the start of period 1**

Please return the attached parental consent form by **FRIDAY 21st OCTOBER** to the Art Department to enable the visit arrangements to be completed and confirmed. **This is a final deadline. Students not returning consent forms will be regarded as non-attending and alternative arrangements will be made for them.**

As this visit takes place wholly in school time it is necessary to ask for a voluntary contribution of **£6.50** per student. This will cover insurance and travel. There is no obligation to contribute and no student will be omitted from the visit because they do not pay or do not pay in full. However, the visit cannot go ahead if the school does not receive sufficient parental contributions by **FRIDAY 21st OCTOBER.**

Students attending this visit will need to have a record of good behaviour and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred will be the responsibility of their parents.

All participants will need a packed lunch and drink (which should not include glass bottles). In case of bad traffic conditions students will be able to eat lunch if we are not back to school in time for the lunch hour. Students should be in full school uniform (which will often require some form of rain protection) and sensible shoes and socks for walking. A small amount of pocket money up to a maximum amount of £10.00 may be brought for which your son/daughter will be responsible.

**Students will be in normal lessons after lunch and therefore will be expected to have the correct books and equipment for the afternoon lessons.**

All bona fide educational visits are covered by the Academy’s insurance, as are all in-school activities. This visit is considered to have only normal everyday risks and no further insurance has been provided.

Yours sincerely

**Miss S Woodward**

**SECOND IN ART & DESIGN**

**ART DEPARTMENT**

**EDUCATIONAL VISIT TO WOLVERHAMPTON ART GALLERY**

**THURSDAY, 3RD NOVEMBER 2022**

**PARENTAL CONSENT**

**Insurance**

I understand the limits of insurance provided for this visit.

**Transport**

I understand the transport arrangements for this visit.

**Return to Home**

 I understand the predicted time of return, although this may change depending on traffic conditions.

**Medical Requirements**

Please note the following medical requirements ………………………………………………………

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**Financial Contribution**

I am willing to contribute £6.50 via my parent pay account.

I agree to my son/daughter attending the visit detailed above and I acknowledge that to be included he/she will need to maintain responsible behaviour**.**

Name of son/daughter ……………………………………………. Class ………………………………..

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PARENT/CARER

PRINT NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE COMPLETE THIS FORM AND RETURN IT TO THE FINANCE OFFICE**

**BY FRIDAY, 21ST OCTOBER 2022**